

COUNTY GOVERNMENT OF MERU



MERU COUNTY URBAN WATER AND SANITATION SERVICES CORPORATION

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JOB ADVERTISEMENT

The Meru County Urban Water and Sanitation Corporation whose mandate is to provide and manage water and sanitation services in the Meru county urban areas through IMETHAWASCO a WSP under the corporation has received funds from the water sector trust fund under UBSUP programme to construct a Decentralized Treatment Facility (DTF 50) at Mitunguu in Meru county.

1. INSPECTOR OF WORKS: - 1 POST

In order to ensure the company delivers on its mandate, we now seek to recruit a high caliber, results oriented and self-driven technical professional who will provide leadership and team work in the capacity of the above post

2. JOB DUTIES AND RESPONSIBILITIES

Reporting to the technical manager/project manager.

The successful candidate will perform the following duties and responsibilities;

- Approval of works at site before commencement in consultation with WSP
- Keeping daily records of contractors' equipment, personnel and materials at site.
- Witnessing and approval of material testing in consultation with WSP.
- Use survey instruments, metering devices, and test equipment to perform inspections
- Inspect all construction processes to ensure that they meet technical specification.
- Verify alignment, level, elevation of structures to ensure building compliance.
- Keep daily logs, including photographs taken during all construction period and share with project manager periodically

- Site inspection and supervision of contractor during all execution of works (excavation, concrete placement, pipe laying and testing etc.) to ensure compliance with specification and the contract.
- Preparation of daily work reports.
- Ensure the contractor implements the Environmental Management Plan.
- Ensure adherence to general site safety work procedures by the contractor.
- Reviewing and assisting the contractor prepare Contractors Payments Certificates.
- Reviewing and assisting the contractor prepare Contractors Method Statement and other relevant project documents.
- Preparation of periodicals project reports.
- Preparation of project completion report.
- On works completion, ensure contractor prepares As-built drawings and operation and maintenance manual.
- Undertaking any other duty (for example UBSUP toilet inspection) in relation to the project that may be assigned by the supervisor from time to time.

3. COMPETENCIES:

- Experience in building and maintenance
- Very strong communication and decision-making skills
- Customer service skills
- Problem solving and decision-making skills
- Staff management skills
- Third party management skills
- Initiative and confidence
- Achievement driven
- Business acumen

QUALIFICATION & KNOWLEDGE:

Applicants should have the following qualification:

- A Diploma in Civil Engineering/Building and Construction or related field of study.
- At least 5 years relevant site work experience in supervision of civil works preferably water supplies and sewerage constructions.

- Computer literacy and familiarity with standard office and engineering computer applications for example AUTOCAD
- Good understanding of contract management for civil engineering work.
- Excellent planning and organizational skills.
- Proven track record in running projects.

The successful candidate (s) will be placed on a nine (9) months contract subject to satisfactory performance.

Remuneration will be based on the Water Sector Trust Fund Financing Agreement

The Meru County Urban Water and Sanitation Services Corporation is an equal employer and respect diversity.

Youth, women and people living with disability are encouraged to apply.

HOW TO APPLY

Interested persons who meet the requirements can send the applications together with the detailed C.V copies of academics and professional certificates, testimonials and identity cards, email and telephone contract quoting the job title/reference directly to the address specified below on or before **20th of December, 2019 at 12.00 noon.**

The Chief Executive Officer
Meru County Urban Water Sanitation Services Corporation
P.O. Box 467-60200
MERU

Canvassing will lead to automatic disqualification
Only successful candidates will be contacted.